

God's Surprising Wonders

Event Registration Procedures PLEASE READ CAREFULLY!

How do you register for the 2012 APCE conference?

All registration for the 2012 APCE conference will be done electronically at www.apcenet.org. By using online registration, you receive immediate confirmation of your workshop selections. By entering your e-mail address, you receive updated information right up to the beginning of the conference. After the conference is over, you are able to fill out an evaluation online at your convenience.

Why is a registration form included?

The worksheet that follows is a tool for preparing to go online. You may choose to print out the form and fill it out prior to registering online. You are prompted to provide all the information that is included on the worksheet, so having considered your answers in advance will speed up the process. Also, you will be allowed to make only one workshop choice per session, but having your second and third choices at your fingertips will make the registration process go smoothly. Be aware that closed workshops will not appear online. For those persons who absolutely are unable to go online, the worksheet may be filled out and mailed to Association of Presbyterian Church Educators (APCE), P.O. Box 791161, Baltimore, MD 21279-1161 with your check or credit card information plus a \$5.00 handling fee.

What if I register online but prefer to pay by check?

If you prefer to pay by check, please print and fill out the worksheet and mail it with your check to APCE, P.O. Box 791161, Baltimore, MD 21279-1161. Include a \$5.00 handling fee in the total amount due. American PressWorks staff will complete your online registration for you and you will receive a confirmation e-mail. You will then have access to the online registration system so that you may change your workshops if you wish.



What if I must cancel my registration?

\$50 of the basic registration fee is nonrefundable. However, the balance of fees paid (excluding membership dues paid with conference registration) will be returned if a written cancellation request is received by the APCE registrar prior to Friday, January 6, 2012. No refund will be given after that date.

What if I want to change a workshop?

The system allows you to return to your registration and make changes. Remember that some workshops that are filled will not appear and may not be selected.

What if I need to talk to a real person?

We understand that need. The good folks at American PressWorks, our APCE registrar, will be happy to help you; e-mail apcenet@aol.com or call (866) 338-7737 and ask for Gloria Watkins or Carol Pierce.



American PressWorks, Inc.

Full-service association management company
Home of APCE and four other happy organizations
www.americanpressworks.com
(703) 237-9801

God's Surprising Wonders

2012 Registration Worksheet Register online at www.apcenet.org

Name: _____
Last *First*

Address: Home Office

Number / Street

City / State or Province, Postal Code, and Country

Check here if this is a NEW address for you

Phone: (_____) _____

E-mail address: _____

Employed by/ Volunteer for: _____

For registration inquiries contact: APCE registrar

E-mail: apcenet@aol.com

Telephone: (866) 338-7737

Fax number: (703) 237-9808

Denomination

- Christian Reformed Church in North America
- Presbyterian Church (U.S.A.)
- Moravian Church in North America
- Reformed Church in America
- The Presbyterian Church in Canada
- Other (Please specify) _____

Vocational Info (check all appropriate)

- Children's director
- Church officer
- Educator
- Higher education faculty
- Job-seeking
- National/regional staff
- Pastor
- Retired
- Exhibitor
- Unemployed
- Volunteer
- Youth director
- Theological student

Association of Presbyterian Church Educators

Membership Status (check one):

- APCE Member for 2012 (previously paid)
- Paying for 2012 APCE Membership with event registration
- New member or Renewal
- Non-member

Have you ever attended a national APCE event before?

- Yes No

Have you ever served on the APCE Governing Cabinet?

- Yes No

Indicate APCE Region (if known) and/or the name of your presbytery/classis below:

Age Bracket:

- 20-40
- 41-55
- 56-70
- 70+

Optional

To assist the Governing Cabinet in the multicultural representation election process, please check one of the following:

- African American
- Asian American
- Native American
- Hispanic
- Caucasian
- Other (please name) _____

Special Needs

Indicate health/diet restrictions, disabilities, etc., that registrar should note in file. Vegetarian meals will be served for special dietary restrictions.

God's Surprising Wonders

Monday–Friday

Certification Courses, Monday through Friday, 30 hours total (choose only one; \$150 fee)

- Biblical Interpretation—Jim Brashler
- Human Growth and Faith Development—Kathy Dawson

See complete certification schedule with conference schedule.

Tuesday

Preconference Seminars, 1:00 to 6:00 p.m. (choose only one; \$50 fee)

- Things They Never Told Me about Jesus—John Bell
- Faith Formation in the 21st Century—John Roberto

Preconference options

- Large Church Conference, begins at noon (\$100 fee for members, \$110 for non-members)

Other preconference events are listed in the 2012 Annual Event Schedule.

Wednesday and Thursday

Refer to conference events and options in the 2012 Annual Event Schedule.

Friday

Indicate first, second, and third choices by number for each time slot. Please include additional fees with your registration for seminars, tours, or off-site workshops as indicated in the workshop descriptions.

In-Depth Seminars, 9:00 a.m.–3:30 p.m. (choose only one; \$50 fee)

- Seminar I—Carol Bechtel
- Seminar II—Cláudio Carvalhaes

| Workshop Sessions | 1st | 2nd | 3rd |
|-------------------------------|-------|-------|-------|
| #1–#20 9:00 a.m.–10:30 a.m. | _____ | _____ | _____ |
| #21–#22 9:00 a.m.–noon | _____ | _____ | _____ |
| #23–#40 11:00 a.m.–12:30 p.m. | _____ | _____ | _____ |
| #41–#59 2:00 p.m.–3:30 p.m. | _____ | _____ | _____ |
| #60–#62 2:00 p.m.–5:00 p.m. | _____ | _____ | _____ |
| #63–#82 4:00 p.m.–5:30 p.m. | _____ | _____ | _____ |

If you are unable to go online, send completed form with full payment by check or with credit card information plus \$5.00 handling fee to:

Association of Presbyterian Church
Educators (APCE)
P.O. Box 791161
Baltimore, MD 21279-1161

Conference Participation Fees

Circle amounts below to indicate fees enclosed.

Registration Fees

E-mailed/Postmarked on or before January 3, 2012

| | |
|--|-------|
| APCE Member for 2012 | \$330 |
| Registration Fee + Professional Dues | \$396 |
| Registration Fee + Associate/Volunteer/Retired/ Theological Student/Small Church Dues | \$363 |
| Non-members | \$505 |

E-mailed/Postmarked January 4, 2011–January 8, 2012

| | |
|--|-------|
| APCE Member for 2012 | \$380 |
| Registration Fee + Professional Dues | \$446 |
| Registration Fee + Associate/Volunteer/Retired/ Theological Student/Small Church Dues | \$413 |
| Non-members | \$555 |

E-mailed/Postmarked January 9, 2012, or later

| | |
|--|-------|
| APCE Member for 2012 | \$430 |
| Registration Fee + Professional Dues | \$496 |
| Registration Fee + Associate/Volunteer/Retired/ Theological Student/Small Church Dues | \$463 |
| Non-members | \$605 |

| | |
|---------------------------------|-------|
| Certification Course | \$150 |
| Preconference Seminar | \$ 50 |
| Large Church Gathering (Member) | \$100 |
| (Non-member) | \$110 |
| In-Depth Seminar | \$ 50 |

Total for tours and workshops with fees \$ _____
(Please see workshop description for fee.)

TOTAL FOR CONFERENCE \$ _____

Credit Card Payment

Cardholder's name _____

Card # _____ Exp. date _____

Signature _____

Please indicate which type of card.

- Visa American Express MasterCard

Daily Registration Fees (only for persons attending two days or less**)

| | |
|----------|--------------------------------|
| Thursday | \$ 90 |
| Friday | \$ 90 + In-Depth Seminar \$ 50 |
| Saturday | \$ 50 |

Total for tours and workshops with fees \$ _____
(see workshop description for fee)

Total Daily Registration \$ _____

** Conference meals not included. Meal package is available in online confirmation materials.